



Daily pre-shift inspection is an OSHA requirement. We recommend that you document that these inspections have been made.

Gas/LP-Gas/Diesel Truck Operator's Daily Check List

Date _____ Operator _____
 Truck Number _____ Model Number _____
 Department _____ Serial Number _____
 Shift _____ Hour meter Reading _____

Record of Fluid Added
Fuel _____
Engine Oil _____
Radiator Coolant _____
Hydraulic Oil _____

SAFETY AND OPERATIONAL CHECKS (Prior to each shift)

Have a qualified mechanic correct all problems.

	O.K.	Need Maintenance
Leaks—Fuel, Hydraulic Oil, Engine Oil, or Radiator Coolant		
Tires—Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel—Condition		
Load Backrest Extension—Attached		
Hydraulic Hoses, Mast Chains & Stops—Check Visually		
Finger Guards—Attached		
Overhead Guard—Attached		
Propane Tank (LP Gas Trucks)—Rust, Corrosion, Damage		
Safety Warnings—Attached (Refer to Parts Manual for Location)		
Engine Compartment:		
Battery—Water/Electrolyte Level and Charge		
Hydraulic Tank Fluid Level—Dipstick		
Transmission Fluid Level—Dipstick		
Engine Oil Level—Dipstick		
All Engine Belts—Functioning Smoothly		
Engine Air Cleaner—(Squeeze Rubber Dirt Trap or Check the Restriction Alarm, if Equipped)		
Fuel Sedimentor (Diesel)		
Radiator Coolant Level (Recovery Bottle)		
Operator's Compartment:		
Operator's Manual in Container		
Capacity Plate Attached—Information Matches Model, Serial Number and Attachments		
Hood Latch—Adjust and Fasten		
Seat Belt, Buckle and Retractors—Functioning Smoothly		
Brake Fluid—Check Level		
Controls (Turn Truck On) Unusual Noises Must Be Investigated Immediately:		
Accelerator Linkage—Functioning Smoothly		
Parking Brake—Functioning Smoothly		
Service Brake—Functioning Smoothly		
Steering Operation—Functioning Smoothly		
Drive Control—Forward/Reverse—Functioning Smoothly		
Tilt control—Forward and Back—Functioning Smoothly		
Hoist and Lowering Control—Functioning Smoothly		
Attachment Control—Operation		
Horn—Functioning		
Lights—Functioning		
Cab if Equipped—Heater, Defroster, Wipers—Functioning		
Gauges:		
Ammeter—Functioning		
Engine Oil Pressure—Functioning		
Hour Meter—Functioning		
Fuel Level—Functioning		
Temperature—Functioning		
Instrument Monitors—Functioning		

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